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Paul Mullins
Chair
The Education and Training Foundation
157-197 Buckingham Palace Road
London
SW1W 9SZ

15 November 2018

Dear Paul

GRANT VARIATION FOR THE EDUCATION AND TRAINING FOUNDATION

I am writing to confirm changes to the Education and Training Foundation's 2018-19 Grant Funding Agreement. This was originally set out in the Grant Offer Letter dated 23rd March 2018.

The Grant Funding Agreement for 2018-19, as amended to date, is £17,937,000. This is allocated as follows:

- 1. Original Grant Funding Agreement for 2018-19: £13,564,550;**
- 2. First Grant Variation Letter dated 23rd April 2018 of up to £24,000 for the Flexible Learning Fund;**
- 3. Second Grant Variation Letter dated 18th June 2018 of up to £1,900,000 for the Taking Teaching Further programme;**
- 4. Third Grant Variation Letter dated 15th August 2018 of up to £77,550 for extending the Prevent programme;**
- 5. Fourth Grant Variation Letter dated 6th September 2018 for the FE Strategic Leadership Programme (FESLP) (this variation involved no additional funding);**
- 6. Fifth Grant Variation Letter dated 30th October 2018 of up to £1,450,000 for the T Level Professional Development (TLPD) programme;**
- 7. Sixth Grant Variation Letter dated 5th November 2018 of up to £125,000 to support ESOL and Functional Skills; and**
- 8. Additional funding of up to £796,000 for the new Governance Development Programme as set out in this grant variation letter.**

This funding of up to £796,000 is for the new Governance Development Framework programme and the administration and delivery of it, with specific activities listed below. These activities and outcomes are additional to those set out in Annex J of the original Grant Offer Letter.

The Governance Development Framework

As part of a package of support to strengthen governance arrangements in FE, this government is committed to helping new and existing board members and, where appropriate, clerks/governance professionals in Further Education and Sixth Form college corporations develop the skills they need to operate their Boards effectively.

The Governance Development Framework (GDF) will provide a structured yet flexible approach to learning for college corporation board members and clerks/governance professionals as they begin in their roles or for experienced members to develop and become more specialised and thereby adding substantial value to the organisations and students which they serve.

All activity within the GDF should be underpinned by reference to current and proposed policy; effective practice in governance from within FE and external to the sector; the legislative requirements of governance in FE (including charity and

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Please confirm acceptance of the variation on the terms specified above. Please sign two copies of the certificate, retaining one copy and returning the second to me.

Yours sincerely

Roger Cotes

**Performance Indicators for & KDLUV ¶ 'HYHORS PHQW DQG *RYHUQDQF
Development Framework programmes**

1. Outputs and deliverables IRU WKH & Development Programme:

#	Aim	Key Performance Indicators
1.	Using a co-design approach, design and timetable to ensure programme buy in from stakeholders and delivery of a tailored programme	<ul style="list-style-type: none"> x Regular Steering Group meetings x Design of programme approach and content, x Design programme and sector impact evaluation framework
2	Co-creation of programme specification	<ul style="list-style-type: none"> x Detailed specification of programme content x Chairs' Leadership Programme designed to meet the current and future requirements of the FE sector utilising expert leadership and governance thinking
3	Develop high quality, accessible and FE sector specific resources and m	

2. Outputs and deliverables for the Governance Development Framework

#	Aim	Key Performance Indicator
1	To develop materials for high quality face-to-face and online training modules	x All materials developed for delivery by April 2019
2	To deliver a programme of pilots for 8 modules of the GDF	x 8 modules to be piloted by end of March 2019 x Delivery to a minimum of 180 college board members
3	To design and deliver the 'Leading a Committee' module	x 100 committee chairs, vice-chairs or aspiring committee chairs to have accessed an online module on 'Leading a Committee'
4	Development of a programme of high	